



## Portfolio Holder Decision Notice

Title of decision:	Approval to award the Debt Recovery and Enforcement contract
Name of Portfolio Holder:	Portfolio Holder for Corporate & Commercial Services
Name of Lead Officer	Anna Elliott, Revenues Manager
Proposed date of Decision to be made:	March 2024

If part 2, the reason:	
Decision:	<p>Having carried out an extensive commissioning process in July/August 2023, approval was given by the commercial board in September 2023 to tender for our Debt Recovery and Enforcement Agents contract.</p> <p>The Council tendered for Debt Recovery and Enforcement Agents in two lots:</p> <p>Lot 1 – Council tax and business rates enforcement, including commercial rent, recovery of sundry debts including housing benefit overpayments; recovery of former tenant debt and repairs charges.</p> <p>Lot 2 – Traffic management warrant enforcement.</p> <p>The Council stated in the tender documentation that it would appoint a minimum of two enforcement agents per lot.</p> <p>This decision is to approve the award of these contracts.</p>